

Village in Burns HarborPOA

Meeting Minutes

January 11, 2018

Opening

The regular meeting of the Village in Burns HarborPOA was called to order at 6:00 on January 11, 2018 in Clubhouse by Jackie Koon.

Present

Jackie Koon, Melissa Hamilton, Steve Wisneski, Kerry Skeffington

Approval of Agenda

The agenda was unanimously approved as distributed.

Approval of Minutes

Minutes of Annual POA from November 2017 dispersed

New Business

-Job Responsibilities: Jackie Koon President, Steve Wisneski Vice President, Melissa Hamilton Co-Vice President, Kerry Skeffington Secretary. No separate Event Person.

-Binders with copies of Covenants and By Laws and agenda handed out

- Discussion of POA meetings being open for public discussion during the last 15 minutes. VARC meetings are closed to the public with no open discussions.

- Discussion of things to be in Newsletters ie. Names of all board members

-Town of Burns Harbor News : Accidents on 149 and 20. Events calendar from Town of Burns Harbor. Add to Village Voice Newsletter.

-Traditions Gym/Pool fee due by January 15.

- Jackie met with John Hicks re: use of Clubhouse. He stated it took an extended time to clean after Christmas party. Vote to add \$50 fee added to budget to be given to cleaning person after Halloween and Christmas parties. Melissa 1st. Steve 2nd. All in favor. Jackie feels that we should add \$100 per quarter, \$400 yearly from POA to Clubhouse to cover drinks, paper products, snacks etc. She will look into how much has been paid in the last years. Some questions were raised regarding how often we will be using the products and how much is left in inventory. Melissa suggested that we continue to provide our own products so that we can keep better track of how much we have in stock. Kerry will check with Marianne re: storage and how products were purchased.

-Issue regarding David's Lawn Care: Jackie contacted Carrie at David's on January 8 to get an estimate on removal of all Christmas decorations. She was told that David's would need to drive through the village to give a better estimate. Jackie spoke with Renee Jeffries stating that she asked for the estimate and would be speaking to the POA board on Thursday to decide on matter. Carrie left a message on Jackie's phone saying that since she had a person available to take them down, they would go ahead take everything down. She was not given the okay by Jackie. Later in the afternoon Jackie got a message from Carrie to please call her back. [REDACTED] intervened in the removal of the decorations and asked that they be taken to her home. Jackie received a call from Carrie at David's stating that someone stopped her worker and that he then did what [REDACTED] asked which was to bring all of the decorations to [REDACTED] home. Jackie apologized. Jackie received the bill then and felt that the POA needed to pay the bill because David's had already done the job and [REDACTED] had treated the worker badly. Kerry and Steve both stated the bill should not be paid because there was no contract and it is bad business for David's to go ahead without authorization. Steve also mentioned looking for volunteers for removal. It was agreed in the future we look at having Village volunteers. Jackie stated she will speak with Renee about not paying bill.

- Steve will go to the storage locker and do inventory with Jesse Koon when weather permits.

-Major Events for the coming year:

- 1) Earth Day Neighborhood event. Perhaps make a bigger event
- 2) July 4th
- 3) Halloween/Fall
- 4) Christmas

-Minor Events: Movie nights- Once per month May-Sept. and Campouts

- Neighborhood Connections Community: Residents from the Village and Traditions participating in a weekly card game during daytime. We will include this information in the newsletter

-Professionals in the community. Ask for professionals from the neighborhood that would like their information made available to the Village. There would be fee for service but this could give neighbors an idea who and what kind of services are available.

-Annual Board Meeting Thurs November 15th.

- Option for lots to be combined for sale by Village Land Company. Jackie asked that VARC become a sub-committee to look into maintaining the standards of the Village. We would like them to have 90 days to get a proposal together and give it to the POA to then look at before forwarding to Randy Sherman.

-Melissa asked that we look into where security deposits go. Will be discussed at VARC meeting to commence later this evening.

-Steve questioned 2011 Covenant recorded. Per Jackie it was.

-Financials from December are not available yet. Renee will be forwarding by email as soon as they are ready. Any questions with financials and any receipts will be forwarded to Steve. He will make copies and then pass them along Renee.

-Per Jackie Covenant was recorded 2011

Agenda for Next Meeting

List the items to be discussed at the next meeting.

Adjournment

Meeting was adjourned at [time] by Jackie Koon. The next general meeting will be at 6:00 on February 8, 2018, in Traditions Clubhouse.

Minutes submitted by: Kerry Skeffington

Approved by: [Name]