

# Village in Burns Harbor POA.

## Meeting Minutes

February 21, 2018

Present: List of attendees: Melissa Hamilton, Steve Wisneski, Kerry Skeffington  
Next meeting: Date, time, Location

### 1. Announcements

- 1) Jackie Koon sent letter of resignation February 19, 2018 via email. Motion to accept resignation from the POA Board 1<sup>st</sup> Steve Wisneski and 2<sup>nd</sup> Kerry Skeffington. All in favor. Motion to approve Melissa Hamilton as President 1<sup>st</sup> Kerry Skeffington and Steve Wisneski 2<sup>nd</sup>. All in favor.
- 2) Steve received all paperwork, popcorn machine, speakers and movie equipment from Jackie. Melissa will try to find storage for these items. Steve will go through the paperwork and destroy irrelevant items.
- 3) Delinquent assessments questions: The financials given to the POA do not show any fees charged or accumulation of late fee charges. Melissa will talk to Renee.
- 4) Kerry asked about adding non-residents to the Professionals in the Community section of the newsletter. It was decided to keep it to residents of the neighborhood at this time,
- 5) Melissa spoke with Danielle at Traditions regarding donation from POA. Danielle said they would appreciate an occasional contribution of bottled water, paper towels, etc. Steve volunteered to provide some donations and will be reimbursed.
- 6) Justin's Tree Service came and removed dead trees and stumps. According to Justin, tree stump removal was not part of original estimate, however he was able to remove stumps as well.
- 7) Earth day/ Village Clean up day will be April 22. POA donates garbage bags and will donate donuts and coffee this year as well. The areas to be cleaned up will be the alley along Harbor Way, Daniel Court and the playground park. Meet at the park at 9:00am.
- 8) Kerry will contact Town of Burns Harbor re: separate garbage can in the playground park. Steve will contact the Town of BH to see if he can reset the breaker on the streetlight without waiting for the Town to do it. Frequent power surges are leaving lights off and needing to be reset.
- 9) Steve has checked the flagpole at the front of the neighborhood and feels it may be a simple repair. He will talk to Wilbur Oudman to borrow a long ladder to check. Several flags are available in the storage shed.

Organization Name

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10) Discussion about vote taken via email on February 15<sup>th</sup> to have John Marshall, Gina Mann and Steve Wisneski on our POA accounts. Kerry made the motion, Melissa seconded it. All in favor. Steve will talk to Renee when he meets with her to fill out paperwork regarding why we need a board member on the accounts and if that person needs to be bonded. Steve is currently bonded.