

# ***Village in Burns Harbor POA Meeting Minutes***

April 12, 2018

## **I. Call to order**

Melissa Hamilton called to order the regular meeting of the Village POA at 6:05pm on April 12 at Traditions Clubhouse.

## **II. Roll call**

Melissa Hamilton, Steve Wisneski, Kerry Skeffington present

## **III. Approval of minutes from last meeting**

Melissa approved last month's minutes

## **IV. Open issues**

- a) Steve declined to be on account for escrow. Per Renee Jeffries' email, a Board member does not need to be on account. Melissa will contact Renee and decline to have any Board member be on the accounts.
- b) Vic Roberts gave permission to have flagpole repaired. The rope was the only issue and Steve ordered a new one. He will put up new flag from storage as soon the rope arrives.
- c) Steve's wife, Janice Wisneski, put together the new Welcome Baskets for 1146 Weaver way for the Clark family, 1143 Weaver Way for the Flores family, 1155 Harbor Way.
- d) Renee sent the financials for this past month. There was some discussion regarding the odd amounts for people. Starting this month, the ?? family should be starting on payments for bankruptcy. Renee has been lenient on people that are only a month behind. The budget has \$3000 set aside to collect on delinquent payments. We are over that by about \$1000.
- e) Sarah Oudman was able to store the popcorn maker, movie projector, etc. Steve retained copies of the paperwork.
- f) Steve brought up that the trailer is still in Daniels Court and now there is more.

- g) Steve is waiting for Pat Melton to get back to him regarding the streetlights being out off and on.
- h) Justin's Tree Service was paid the invoice amount of \$2750. As Jackie was the one that spoke with him about the stump removal and there was no written contract with the \$2500, the invoice was paid.
- i) Kerry contacted Republic Services regarding having a trash can at the Playground park. There can be one there for an additional \$9.00 per month if added to a homeowner's bill. It was decided that we will hold off on having one placed at this time.
- j) April 21<sup>st</sup> Earth Day/ Clean Up. Melissa reached out to Bill Arney about the tree trimming class. He hasn't gotten back yet. Kerry will pick up 3 dozen donuts, juice and coffee and coffee cups. Melissa will provide the table. We can put a reminder on Facebook on April 18<sup>th</sup>.
- k) Steve will contact Danielle at Traditions to provide supplies.
- l) Letters and Collections. There has been no response from Renee. Melissa will contact Renee.
- m) There is a contract in place to Down Earth to repair. Once the repairs are done, David's will do winterizing and summarizing.

## **V. New business**

- a) David's Lawn Care proposal for the lawn mowing, mulch replacement, flower planting and watering. There was additional prices that were in question. We would like David's to send an updated proposal for 2018 to make sure of the price. If the price is the same as last year, we will go with it. \$8581.00 or less.
- b) The north side of Triangle Park needs to have exposed dirt leveled and seeded. This area was damaged by Indiana American water when they were doing a repair. We need to contact water company to come out and fix it. There is an area behind Hick's and Martin's that someone has dumped excavated dirt. The Board will go through to double check to see if there is dumping.

- c) Street signs: The one-way sign was not ordered. Melissa checked with Chief Heckman and he stated that we also need to order two 10 mile signs for the alley between Weaver Way and Bolinger. Melissa will have Renee order and send to Town of Burns Harbor to install. Steve will check into how much the Town charges to install the signage. Question about the street sign at Village Square. Per Brad Enslen that is the new sign and the one that will replace the black background signs on all the other streets. The old (black) signs are not the signs mandated by the state and therefore need to be replaced as needed. The Town of Burns Harbor gets grant money if we follow state guidelines. We need to be specific with Renee about the sign to be ordered. Melissa will find the correct specs to forward to Renee.
- d) New business/summary of discussion

## **VI. Adjournment**

Melissa Hamilton adjourned the meeting at time.

Minutes submitted by: Name

Minutes approved by: Name