

# **Village POA**

## **Meeting Minutes**

July 12, 2018

### **Opening**

The regular meeting of the Village POA was called to order at 6:00 on July 12, 2018 in Traditions by Melissa Hamilton.

### **Present**

Melissa Hamilton, Steve Wisneski, Kerry Skeffington

### **Approval of Agenda**

The agenda was unanimously approved as distributed.

### **Approval of Minutes**

The minutes of the previous meeting were unanimously approved as distributed.

### **Open Issues**

- a) Fourth of July Recap: Food was planned for 200. Next year if using the same catering company: Order one less tray of pulled pork, order two more trays of roasted potatoes, order only ½ of potato salad, order one more tray of cornbread. No need to refill BBQ sauce. Consider having all/most of the tables on the grass vs alley so tear down doesn't have to be so quick and can wait until the following morning.
- b) 1145 Weaver Way Fence issue. Renee is in discussion with them. They are having a survey done to determine property line and see if they are in violation.
- c) Discussion of meeting with Chancellors regarding 1150 Weaver Way. There was a question with regards to what constitutes a trailer vs camper vs RV. Kerry will research if there is a legal determination between these but it was decided by all members that there will be no exception to the policy granted.
- d) Discussion of RV parked on Burns Blvd. It was decided Steve will check into ownership and then contact owner about policy of 12 days for RVs.
- e) Chief Heckman was unable to attend the meeting, but he wanted to let people know that he is in contact with Praxair regarding the noise issue. He requested that people continue to fill out noise complaints, so they can find the source.
- f) Four residents from the neighborhood received scholarship money from the Town of Burns Harbor.

### **Open Meeting portion 7:30**

Attendees: Timothy Mundt, Brad Enslen, Nicole Hipp, Sarah Oudman, Wilbur Oudman, John Pritchard, Nathan Riley, Gary Hicks, Janice Wisneski.

- a) Move to approve last Meeting Minutes by Melissa, second by Steve.
- b) Fourth of July recap.
- c) Trailer Parking policy. Checking into clarification on campers and RV. Gary Hicks questioned if POA has ability to limit parking on the streets. This question was answered by reading from the Covenants Chapter 4, page 25 under Vehicles
- d) Landscaping: There are some dead annuals and a few perennials in the Gazebo Park. Daniels Court needs to have weeding done and bushes in Gazebo need to be trimmed. Sarah Oudman stated that some of the growth in Daniels Court is oak trees and it might be a good to put down something to prevent growth. Gary Hicks stated he felt the mulch is not good for the tree and attracts bugs. Steve mentioned we are in the process of looking into new landscaping companies.
- e) Pond Maintenance. Melissa Hamilton is scheduling a meeting with John Hicks to discuss pond maintenance. IGC is supposed to take care of the pond but hasn't been. They need to cut back cattails and water testing.
- f) Playground Park. Steve contacted Little Tikes and sent pictures of the parts that need replacement. Steve will be tightening some handrails as well. He is also going to see about a metal pipe, telephone wire, junction box for the sprinkler system and an electrical box that are located on the North end of the Playground Park. Kerry called Nipsco regarding the box and was told there is no electricity to the box and it is up to the POA to have it covered or removed.
- g) Sprinkler repair on the North side of Triangle Park still has not been completed as originally stated by Renee. She was told by Down to Earth that the project was completed but when David's came to do maintenance they found an overflow ejector needed to be installed. Down to Earth came out and did some work July 11<sup>th</sup>.
- h) AirBnB. Some parameters and or Policy needs to be in place regarding short term rentals. The POA has done some research on the subject. Melissa feels that the AirBnB in the neighborhood is currently being used by fellow neighbors for visiting family to stay. Kerry stated that a possible negative would be if it would be a requirement for Realtors to state if a neighboring home is used as a short-term rental that it may make a sale more difficult. Another concern was that the person renting their home is using a site that does some type of check on the person renting. It was mentioned that people that are considering using AirBnB to contact their neighbors and let them know they are renting and to give contact information in case of a problem. Nathan Riley asked about current long- term rentals in the neighborhood.

- i) Website- The Village is lacking a communication site where it is possible to share information, Covenants, Agendas, Design Code, Meeting Minutes, etc. Melissa has done research on websites and has found Squarespace. It would be \$12- \$18 per month fee and we would maintain the site ourselves. They have 24 hour customer support. They would also be able to archive information from the previous website, so we would not lose information. We would let residents know that the website would be updated and current and info would be included in the Welcome baskets for new residents. Currently discussing if it should be a collaboration between the Village and Traditions. If that is the case, a professional website developer would need to be involved at the cost of about \$2000-\$6000 for that project with a monthly fee after that. This would be an information only website, not a place for people to post.
- j) VLC proposed signage. VARC has approved the sign and the POA has been notified. This new sign will be up in about three weeks. Nathan Riley questioned if the website on the proposed sign would be for all the Village or be a Village Land Company site. Per Sarah Oudman it is a VLC website.
- k) Collaboration between Village in Burns Harbor POA, In Good Company (Traditions) and Village Land Company. POA will provide table service for Second Sunday Supper. The POA will also be contributing hot dogs, buns, ketchup and mustard along with graham crackers, marshmallows and chocolate bars for the movie night/ campout on Saturday July 14<sup>th</sup>.
- l) Danielle from Traditions has requested that large pool floats not be used. They should be 21” or smaller. Melissa will contact her about pool hours and why they have not been adhered to as well as getting contact information in case something is required after hours.
- m) Motion was made by Melissa to change Fall Festival party to October 20<sup>th</sup> from October 27<sup>th</sup> due to Duneland fall break being the weekend of the 27<sup>th</sup>. Kerry second. All in favor.
- n) Yoga will be starting in Triangle Park on Tuesday July 17<sup>th</sup>. Waiting on registration details and pricing which Melissa should have by the end of the week. Teens or older will be welcome.
- o) Looking for volunteers to help with Morning Walks, Blood Pressure checks and Blood Drives. This would be a possible collaboration with the Village, Traditions and Village Land Company.
- p) Noise complaint issue was discussed with Nicole Hipp giving information. She stated she has spoken with Chief Heckman about the issue recently and he encourages residents to please call about the noise issue. He is in contact with Praxair about this.
- q) Residents should be contacting Pat Melton at Burns Harbor Street Department regarding the alley repaving. The more residents that they hear from, the better.

- r) Brush pick up is this Monday. If it is not picked up, please contact the street department.
- s) Recommendation from VARC Modification form and instructions. Melissa motioned and Kerry second. All in favor. Nicole Hipp questioned if this information will be posted on Facebook. Melissa stated the information will be posted on The Village bulletin board. Gary Hicks stated he thinks the information should be on Facebook as well. Melissa said that Facebook is a social media site and doesn't feel it is the place for documents like this. POA is hoping to get the website up as soon as possible but the info will be available from Renee.
- t) Steve mentioned financials did not come in from Renee prior to the meeting. Welcome baskets were delivered to the two new families in The Village.

### **Agenda for Next Meeting**

List the items to be discussed at the next meeting.

### **Adjournment**

Meeting was adjourned at 8:02pm by Melissa Hamilton. The next general meeting will be at 6:00pm on August 9, 2018 at Traditions.

Minutes submitted by: Kerry Skeffington.

Approved by: Name