

Village POA Board Meeting

Meeting Minutes
February 21, 2019

Opening

The regular meeting of the Village POA Board Meeting was called to order at time on February 21, 2019 at Traditions by Melissa Hamilton.

Present

Melissa Hamilton, Steve Wisneski, Kerry Skeffington. Closed Meeting

Approval of Agenda

The agenda was unanimously approved as distributed.

Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed. Steve Wisneski first, Kerry Skeffington seconded, all in favor

Open Issues

- A) Upcoming events:
 - a) Second Sunday Suppers will be March 10.
 - b) Fun Night February 23
 - c) Art Club February 21
 - d) Blood Pressure checks March 10 from 2-4:00pm
 - e) The first Movie in the Park is tentatively scheduled for May 26th
 - f) Fourth of July- Jeff Freeze is not interested in doing the fireworks display anymore. He suggested contacting BHFD to see if they have anyone interested in doing it as well as Phantom Fireworks. Kerry will check into that. Steve Wisneski said he would consider doing them as well. Jeff Freeze offered to help a neighborhood resident with doing the display. The only thing that would impact putting on the display would be if the area that is currently being used is built upon.
 - g) Annual Meeting: Setting the date for November 14th at Traditions. *
 - h) Landscaping Contract: Steve has received a lot of responses recently for companies to come and give bids. It may be a possibility that there will be two different companies that are used. One for mowing and the other for flowers, landscaping and trees. There was some discussion about what land is supposed to be mown by the POA as opposed to VLC or Vic Roberts. And checking with the previous POA Board to see why they stopped using Lakeshore. Also, it appears that David's Landscaping never did a fall clean-

up. Some of the landscaping needs to be cleaned up and the bushes need to be trimmed down a lot. The POA would eventually like to replace the annuals with perennials which will be better for maintenance. Discussion of removal of one or more trees in Playground park. Also, check to see if the new landscaper would be interested in putting together a Triangle Park proposal.

B) Regarding letter from Village Land Company to the POA:

Sarah questioned why some builders had been told to pay six months of assessments in advance, and others only a month or two. This was done by Renee at First American in order to make accounting easier. She will collect six months in advance at closing and then invoice \$30/month for the remaining months for all builders.

The POA passed a Policy in June 2018 that allowed Builders fees to be reduced from \$30 per month to \$10 per month for a period of 6 months. Sarah questioned why this was limited to six months and why the wording was for the six months period was to begin at pulling of Building Permit. This was put in place to encourage builders to complete building as quickly as possible. It was decided to let Renee begin with collecting the assessments at closing for the lot purchase. This was a policy that went into place but it appears the builders were not notified.* The POA feels that the assessments should remain as \$10 per month for a period of 6 months, with the six months paid in advance at the closing and then to \$30 per month in order to make sur that there are adequate funds for all of the necessary repairs and improvements to The Village.

Some discussion about who is responsible for making sure that people that purchase new and existing home are receiving a copy of the Covenants. The POA was informed by VLC that there have not been forms provided for people to sign. The Builder or the Real Estate Agent is required by law to provide a copy and the Title Company is supposed to send the signed copy to Renee. Talk to Renee about possibly having cards printed that would be given to all home buyers either with the POA assessment book or in the Welcome Basket that would contain information on the Village Facebook Page, First American and the Village Website.*

A concern Sarah brought up was that there is no place that Developers to get consistent information about policies and fees. And that there has not been communication with anyone regarding policy changes. This information will be made available to everyone as soon as The Village in Burns Harbor website is set up. Melissa is working with Brad this weekend on it. And to make sure that information is passed along to the involved parties, we will request that Renee send a copy to the POA as well as those involved.* At the end of the Meeting Minutes there will be an

Action List for Renee. Until the website is up, all of this information should be available from Renee.

It was acknowledged that Village Land Company has done much to make sure that that the Village remains a great place to live and the Village POA appreciates her efforts.

New Business

Discussion of Financials sent from Renee for the month of January. Some assessments may not have been paid due to the booklets going out late. There has been a lien placed on a home on Burns Blvd for owed assessments. It appears on the record that several builders are behind on assessments. Check with Renee to see if this the case and to make sure this is collected*.

Check with Renee to see if there is a mailbox fee and who is responsible for paying it, the POA or the builders. Also check and make sure that any repairs made to mailboxes are paid for by the Homeowner.

Check to see if VARC plans on doing a walkthrough of the Village.

Actions for Renee:

Annual Meeting date is set for November 14th.

Please adjust Policy to make sure that it reads as above and please send a copy to all Builders.

Check to see if it would be possible to have some cards printed with the information about the Village Facebook page, 1st American information, and The Village website that can go to all Homeowners. This might wait until the website has been officially launched. And check to see that 1st American is receiving the signed forms stating that New residents received the Covenants.

List the items to be discussed at the next meeting.

Adjournment

Meeting was adjourned at time by Melissa Hamilton. The next general meeting will be at time on date, in Traditions.

Minutes submitted by: Kerry Skeffington

Approved by: Name

