

## **Village in Burns Harbor POA**

Meeting Minutes

January 10, 2019

### **Opening**

The regular meeting of the in Burns Harbor POA was called to order at 7:00pm on January at Traditions by Melissa Hamilton.

### **Present**

Melissa Hamilton, Steve Wisneski, Art Flores, Kerry Skeffington, John Pritchard, Sarah Oudman, Wilbur Oudman, Frank Rebac, Brad Enslin, Nathan Riley.

### **Approval of Agenda**

The agenda was unanimously approved as distributed.

### **Approval of Minutes**

The Meeting Minutes were approved as distributed. Motion by Steve Wisneski, Seconded by Kerry Skeffington. All in favor.

### **Open Issues**

- a) Community Calendar of Events:
  - 1) Second Sunday Suppers will continue with the first one being this Sunday, January 13<sup>th</sup>. The POA will continue to provide Table Service.
  - 2) Fun Night is January 26<sup>th</sup> and will generally be on the 4<sup>th</sup> Saturday of the month sometimes coinciding with Movie Nights.
  - 3) Jen Martin will continue with the Art Club. Tentative dates are 1/25, 2/22, 3/22, 4/26, and 5/17. She will possibly try and do some outdoor classes. And perhaps adding family classes and adult classes.
  - 4) Blood Pressure checks will be on the second Sunday of each month, from 2-4pm. These checks will be conducted by Village professionals.
  - 5) Movies in the Triangle Park are tentatively scheduled for 5/26, 6/8, 6/22, 7/20, 8/10, 8/24, and 9/14. Movies that line up with Fun Nights are g rated and the others would be suitable for teens and older. Chris Jacobs and Doreen Flores oversee that and are currently looking for some help.
  - 6) Yoga in the Park will start in the Spring.
  - 7) Holidays:
    - a) Village Earth Day/Clean Up. Scheduled for Saturday, April 27<sup>th</sup>. The POA will supply Trash Bags, gloves, coffee and donuts. It would be good if Bill Arney would volunteer to give a talk about his tree trimming techniques. If Bill is unable to make it, consider having another presentation.

- b) Memorial Day BBQ- The party will be on May 25<sup>th</sup> and mostly organized by Traditions and VLC with the POA contributing some side dishes for about 100. This party will be the same as Family Fun Night. There will be no Second Sunday Supper that month.
  - c) Fourth of July Parade and Picnic- The celebration will be on Friday, June 28<sup>th</sup>. We need to reserve table and chairs sooner than last year so Melissa will reserve those and the photo booth and DJ. Kerry will look into reserving recycle containers for the picnic.
  - d) The Fall Party. There will be a Committee set up sometime during the Summer.
  - e) Holiday Party- Melissa will reserve the Carriage company and Mr. and Mrs. Claus.
- 8) Reservation/ Rental Agreement for Triangle Park. Melissa drew up a sample Agreement and will forward it to Renee to have our Attorney look it over. Chief Heckman advised requiring security if any alcohol is served. The potential Renters would have to get a certificate of insurance, their own security if necessary, and will sign a checklist before the Event making sure that the Park was in good condition and the POA will have someone check the condition the following day. The fee will be \$100 for Village residents. If a non-resident wanted to rent, the fee would be higher as well as the insurance.
- 9) Triangle Park Planning and Pond Planning- Per Randy Sherman there are no plans set up for Triangle Park. Sarah Oudman said that the original landscapers for the Village, Mr. Szrom may have plans. Vic Roberts may also have plans per Brad Enslen. Renee had sent some plans from Planned Environmental Assoc. which Melissa forwarded to the Board. The design is a little expensive but it gives a starting point. Melissa will check with Szrom, Roberts, and Cliff Fleming to see if they have any plans.
- 10) Developer reduction in Fees- There was some discussion about the wording of the previous contract between Village Land Company and the POA. The current POA reads it as the contract expired in December 2018 and they are willing to continue the contract with no increase in fees for one year and possibly on a yearly basis. VLC reads the contract as expired in December 2018 but being renewed on a three- year basis with no increase in fees. The discussion was tabled for now.
- 11) Landscaping companies- Steve is still looking. He is having a difficult time finding a company that wants to do all the things The Village would need done. David's did not do a Fall clean-up.
- 12) The brick pillars at the entrance of The Village need repair. Kerry will talk to Renee to see if she has any of the companies that gave bids and see if they are willing to submit new ones.

### **For the Good of the Order**

-Sarah Oudman said the Garden rentals will be the same as 2018- \$15 for round beds with a \$5 supply fee and \$30 for rectangle and \$10 supply fee.

- Village Land Co is looking into organizing a concert event along with Traditions. It would be through a grant and it is a duo will perform a piece about the South Shore. She will let us know when and if the concert will take place.

- Sarah has some information about a CSA, Community Support Agriculture share. She will post info about it soon. It is purchasing a box of vegetables that will come to your house. Shares are available in the Spring, Summer, and Fall.

- Sarah questioned where the Meeting Minutes are available at this time. They are not currently available but will be once the Village website is up. She is concerned as a Builder in the neighborhood she was not made aware of the Policy that had been adopted in June 2018. The POA have adopted the Policy to grant the reduced assessment fee of \$10 for Certificate of Occupancy or 6 months, whichever comes first. She requested better communication because she wasn't aware until she received an invoice. Melissa said all Minutes are available through Renee upon request. Any Policy changes made should be forwarded to specific people affected by Renee from now on. Sarah also asked if there is a list of rules besides the Covenants available. Melissa said that Renee has this information now and this will all be included on the website as well.

- Discussion among the Board re: writing off the amount of the delinquent assessment on 1171 Burns Blvd. Any attempt to collect would cost more than the owed amount.

### **Adjournment**

Meeting was adjourned at 7:36pm by Melissa Hamilton. The next meeting will be February 21<sup>st</sup> at Traditions.

Minutes submitted by: Kerry Skeffington.

Approved by: Name