**Minutes of January 11th, 2024, VBH POA Meeting**

Meeting called to order at 7:01 PM.

Board Members present: Melissa Hamilton, Ty Warner, Steffane Hynes, Justin Roseberry, Luke Kosnik (via telephone conference)

* Board Members and Positions for 2024
  + Luke – Secretary
  + Ty – Town Liaison
  + Justin – IT
  + Steffane – Treasurer
  + Melissa – President
* Board Meetings
  + 2nd Thursday of each month (as required, no meeting in July or December, 1st American attendance confirmed for November Annual Meeting)
* 2024 Board Goals & Focus
  + IT development/management
  + Community/Empathy
  + Aesthetics/Landscaping (contract issue)
  + Foster relationship with Traditions
* VARC
  + Jeff Freeze, Nicole Hipp, and Justin Roseberry are voting members
  + Approval process is being streamlined, residents should contact 1st American to determine if VARC Approval is necessary before contacting VARC
    - VARC approval is required for any change to the exterior of the home and/or property
    - VARC approval is not required for any replacement of existing items
* VEPC:
  + Next meeting February 1st, to schedule 2024 events
  + Open call for new members – help needed! Contact Lorretta if interested
  + Discussed and agreed that VEPC will not be voted-in positions
* Board Communications:
  + Current members now have access to the vbhpoaboard@gmail.com email address
  + Website access to be given to Justin
  + Mary willing to continue with Newsletter
  + Need 1st American to provide regular updates for any new neighbors to the Board, and Mary, including contact info, so they can receive the newsletter
  + Burns Blvd activity sign being managed by Loretta
    - Need replacement letters purchased
  + Gazebo bulletin board key copies lie with Mary and Luke; Mary will continue to manage contents
    - Consider moving location of this bulletin board to Triangle Park, or just add a new one
      * Justin will price out additional bulletin board
  + Facebook being mediated by Chancellors
* Front Entrance Signs
  + VLC needs to remove the sign
* Street Signs
  + Ty will take inventory of which need to be replaced
  + VARC is reminded that signage for new streets need to be consistent with existing street signs
* Landscaping
  + Need to run bid for 2024
    - Ensure that all anticipated needs are covered: weeding, watering, tree trimming, landscaping of parks/front entrance, etc.
* Holiday Decorations
  + Need volunteers to take down existing, store, and make inventory of what needs to be replaced (if anything)
    - May take place next weekend (1/19-21)
    - Ensure items are dry before storing to prevent mold/mildew
    - Can we rent a garage unit from Traditions for storage? Melissa will inquire
    - Current storage unit needs to be cleaned out
  + Hiring this service has been reviewed in the past and was not economical at the time
* No street parking when 2”+ snow forecasted, and clear snow in front of fire hydrants (4’ clearance); clear out mailboxes to help USPS
* Adjourned 8:17 PM