**Minutes of January 11th, 2024, VBH POA Meeting**

Meeting called to order at 7:01 PM.

Board Members present: Melissa Hamilton, Ty Warner, Steffane Hynes, Justin Roseberry, Luke Kosnik (via telephone conference)

* Board Members and Positions for 2024
	+ Luke – Secretary
	+ Ty – Town Liaison
	+ Justin – IT
	+ Steffane – Treasurer
	+ Melissa – President
* Board Meetings
	+ 2nd Thursday of each month (as required, no meeting in July or December, 1st American attendance confirmed for November Annual Meeting)
* 2024 Board Goals & Focus
	+ IT development/management
	+ Community/Empathy
	+ Aesthetics/Landscaping (contract issue)
	+ Foster relationship with Traditions
* VARC
	+ Jeff Freeze, Nicole Hipp, and Justin Roseberry are voting members
	+ Approval process is being streamlined, residents should contact 1st American to determine if VARC Approval is necessary before contacting VARC
		- VARC approval is required for any change to the exterior of the home and/or property
		- VARC approval is not required for any replacement of existing items
* VEPC:
	+ Next meeting February 1st, to schedule 2024 events
	+ Open call for new members – help needed! Contact Lorretta if interested
	+ Discussed and agreed that VEPC will not be voted-in positions
* Board Communications:
	+ Current members now have access to the vbhpoaboard@gmail.com email address
	+ Website access to be given to Justin
	+ Mary willing to continue with Newsletter
	+ Need 1st American to provide regular updates for any new neighbors to the Board, and Mary, including contact info, so they can receive the newsletter
	+ Burns Blvd activity sign being managed by Loretta
		- Need replacement letters purchased
	+ Gazebo bulletin board key copies lie with Mary and Luke; Mary will continue to manage contents
		- Consider moving location of this bulletin board to Triangle Park, or just add a new one
			* Justin will price out additional bulletin board
	+ Facebook being mediated by Chancellors
* Front Entrance Signs
	+ VLC needs to remove the sign
* Street Signs
	+ Ty will take inventory of which need to be replaced
	+ VARC is reminded that signage for new streets need to be consistent with existing street signs
* Landscaping
	+ Need to run bid for 2024
		- Ensure that all anticipated needs are covered: weeding, watering, tree trimming, landscaping of parks/front entrance, etc.
* Holiday Decorations
	+ Need volunteers to take down existing, store, and make inventory of what needs to be replaced (if anything)
		- May take place next weekend (1/19-21)
		- Ensure items are dry before storing to prevent mold/mildew
		- Can we rent a garage unit from Traditions for storage? Melissa will inquire
		- Current storage unit needs to be cleaned out
	+ Hiring this service has been reviewed in the past and was not economical at the time
* No street parking when 2”+ snow forecasted, and clear snow in front of fire hydrants (4’ clearance); clear out mailboxes to help USPS
* Adjourned 8:17 PM